

Southwest Clean Air Agency

Board of Directors Minutes

May 4, 2017

The regular meeting of the Southwest Clean Air Agency Board of Directors was held in the Southwest Clean Air Agency office, Vancouver, Washington on May 4, 2017.

Those present were: Don Jensen, Chair, City of Longview
Bonnie Canaday, Vice-Chair, City of Centralia
Bob Hamlin, Director, Skamania County
Ben Shumaker, Director, City of Stevenson
Army Davis, Member at Large
Joe Gardner, Director, Cowlitz County
Ryan Smith, Director, Town of Cathlamet
Alishia Topper, Director, City of Vancouver
Blair Brady, Director, Wahkiakum County
Eileen Quiring, Director, Clark County
Bobby Jackson, Director, Lewis County

Excused:

Also Present: Staff: Uri Papish, Executive Director
Randy Peltier, Operations Manager
Traci Arnold, Office Administrator

Guests: Rachel O'Malley, WA Department of Ecology
Brent Winters, Northwest Innovation Works, Inc.

Call to Order

Mr. Jensen called the meeting to order. A quorum was confirmed to exist.

Board of Directors Minutes

Mr. Jensen asked for consideration of the March 2, 2017 minutes. Ms. Canaday moved and Mr. Brady seconded that the minutes for the March 2, 2017 Board meeting be approved. Motion passed.

Consent Agenda

Mr. Jensen asked for approval of the Consent Agenda including voucher numbers 426 through 453 and 455 through 467, in the amount of \$11,044.10 which have been approved for payment by the Executive Director and voucher number 467 in the amount of \$9,109.41, March 2017 Salaries in the amount of \$98,465.72, March 2017 Benefits in the amount of \$40,606.38, and the

March 2017 Activity Report. Mr. Hamilton moved and Mr. Smith seconded approval of the Consent Agenda. Motion passed.

Changes to Agenda

None.

Info Items & Public Comment

Mr. Brent Winters of Northwest Innovation Works, Inc. (NWIW), introduced himself to the Board. Mr. Winters expressed his appreciation to Mr. Papish, Mr. Safford, Mr. Mairose and the entire SWCAA staff for all their work on the NWIW permit application. Mr. Winters said he recognizes the enormous strain this project has put on SWCAA resources. He said NWIW is supportive of the proposed fee increase.

Unfinished Business/New Business

Mr. Jensen opened discussion on the proposed Consolidated Fee Schedule and recognized Mr. Papish. Mr. Papish said on October 6, 2016 SWCAA's Board of Director's approved the Southwest Clean Air Agency to move forward with outreach and public comment for the proposed fee increase and rule revisions before the Board today. On March 16, 2017 SWCAA posted notice on its website and mailed letters to well over a thousand affected parties including all registered and permitted sources and cities and counties within SWCAA's jurisdiction. The letter solicited comments on SWCAA's fee proposal including its proposed Consolidated Fee Schedule. SWCAA also published notice in the local newspaper of each affected county and held a public information meeting on April 11, 2017.

After conducting extensive outreach SWCAA received only four written comments and no verbal testimony. One was a comment from a regulated auto body shop in opposition to the fee increase and one was a comment from a regulated cabinet maker in support of the fee proposal. The two other commenters suggested alternative fee increase options or amounts. One comment letter came from a regulated flood control zone district and the other from a city manager.

Mr. Hamlin asked for clarification why there is no increase to the air operating program fees. Mr. Papish responded that those fees for the AOP program are based on workload analysis and covered by a fee formula. The fee formula was not changing because under the formula the fees already adjust automatically based on AOP program costs.

Mr. Brady asked if there is a provision for hardship with the proposed increase. Mr. Papish said SWCAA can implement payment plans, but he is unaware of rule provisions for hardship and does not recall as source making such a request.

Mr. Gardner asked if SWCAA considered a plan that implemented the fee increase over more than 2 years. Mr. Papish responded the agency did not look at a multiple year phase

in option beyond 2 years. In the comments received a longer phase in period was suggested.

Ms. Quiring asked about the assertion in Brady's Auto Body letter that there are other sources in the area who are not paying registration fees to the agency and is it possible there are significant sources out there which are not registered with SWCAA. Mr. Papish responded if the agency received a complaint and/or observed something while out in the field, it would be investigated. Following the investigation, a determination would be made regarding whether or not the source required a permit. There might be a small amount of revenue that could be generated from searching out the smaller sources.

Public Hearing

Mr. Jensen opened the public hearing at 3:11 p.m.

Mr. Jensen asked for comments.

Mr. Jensen closed the public hearing at 3:12 p.m.

Ms. Canaday said she doesn't like to see increases, but clean air is important and the fee increase is needed. Mr. Jensen added that City of Longview faced a similar large increase after years of no increases. The board at Longview now has staff bring forward a cost of living increase each year so the city does not fall behind.

Mr. Papish said SWCAA received an e-mail yesterday from Mark Gassaway, Finance Director of Clark County, expressing concern over the fee increase. Mr. Gassaway also suggested a gradual increase to the per-capita fee of \$0.025 over four years. He also said SWCAA should perform a significant work load analysis before implementing a fee increase.

Mr. Shumaker noted that fees are increasing 20% over two years, but the per-capita fee is increasing by \$0.20 cents over two years. He said he was supportive of the proposal, and wanted to know if the per-capita would increase at the same rate of all fees in the future. Mr. Papish said SWCAA's intent after this proposal is to annually bring a CPI adjustment before the Board to be applied to all fees evenly. The intent in the future is for all fees, excluding the Title V program, to increase at the same rate. The proposed increase to the per-capita brings it more in line with the other air agencies in the state.

The last increase to fees was voted on in 2005 and implemented over 3 years. However, the increase to per-capita was only \$0.01 for 3 years, so the per-capita has only increase by three cents, the last increase being in 2008.

Ms. Topper asked if it is known that SWCAA will receive a 40% reduction in federal funding. Mr. Papish responded the reallocation formula has been an ongoing discussion for 10 years and it has been blocked every year by Congress until the last year of the Obama Administration. When the reallocation formula is implemented it means SWCAA may lose 5% each year over an 8-year period. While it's not guaranteed, it has been authorized.

SWCAA is working to get the formula modified to reduce how much federal money is reduced in our region. This reallocation is in addition to any additional cuts proposed by the current administration. Ms. Topper said City of Vancouver had huge staff reductions during the recession and they are eroding their reserves to maintain services and provide additional services needed by the citizens. She said SWCAA's need for additional revenue outweighs the burden placed on cities and or business. She said the request is pretty conservative, considering how much work the agency accomplishes and she is supportive of the proposal.

Mr. Jensen asked if the Trump administration does cut federal funding will SWCAA try and pass that along to industry. Mr. Papish responded it will be a question for the Board at that time how to manage a large reduction in federal funding. There was an omni-bus bill passed by Congress which fully funds the air program, but it is still not guaranteed beyond September. Mr. Papish said he is optimistic there will not be huge cuts.

Mr. Gardner said the Cowlitz County Board understands the need for fee increases, but would prefer a longer time frame to implement.

Mr. Jackson said he agrees with the comments received from Lexington Flood Control and City of Kelso. The fee increase is dramatic. Lewis County is dealing with multiple unfunded mandates from the state and is looking for ways to shore up their budget over the next couple years. He said a more graduated fee increase might be more manageable, but a 20% increase over two years is not something he can support. While he sympathizes with the loss of federal funds, Lewis County cannot bear the burden of the proposed fee increase for industry or per-capita.

Mr. Smith said the fee increase is essential to the operations of the agency.

Mr. Papish said SWCAA went out on public notice with the proposal approved by the Board last October. A longer multi-year fee increase was not proposed for the per-capita fees, but the Board has discretion to make an adjustment to the proposal if the Board chooses to.

Ms. Topper asked if the increase was spread out over 4 years, what impact would that have on the agency. Mr. Papish responded SWCAA would collect less revenue and would deplete reserves. Ms. Topper asked if staffing levels would be reduced. Mr. Papish said it is unlikely staff would be reduced, but reserves would be adversely impacted.

Mr. Shumaker said if the fees are adopted by resolution rather than having them in the rules would there be less notification to the public. Mr. Papish said the notification is slightly different, but there would still be public notice and a public comment period for the proposed resolution as required by the rule. The biggest difference is SWCAA would not have to place a notice in the Code Revisers Publication which has to be done for each rule. Most if not all other air agencies have moved to a resolution system for updating the fees because it reduces administrative burden.

Ms. Quiring said Mr. Gassaway did not share his comments with her prior to the board meeting. Having those comments now before the board she may have to withdraw her support for the fee proposal as presented.

Mr. Jensen asked for a motion. Ms. Quiring moved to approve Resolution 2017-01 which adopts the proposed Consolidated Fee Schedule with an adjustment to the per-capita fees being increased by \$0.25 phased in over four years. Mr. Brady seconded the motion.

Mr. Smith asked if this will impact SWCAA's budget to phase in the increase of the per-capita. Mr. Papish said the reserves will be impacted. Mr. Smith said he is not supportive of playing catch up and would like to see the agency shore up its funding. Ms. Topper suggested the math for \$0.25 increase is going to be a larger increase over time than what is proposed.

Mr. Shumaker expressed concern over having government agencies on a different schedule than industry. Would future CPI increases presented to the Board over the next four years only impact industry and not the per-capita. Would this continue to create disproportionate increases. Mr. Papish said the motion for \$0.25 phased in over four years is a larger increase than what was published, therefore, the other cities and counties in SWCAA's jurisdiction have not been notified.

Ms. Quiring decided to withdraw her motion. Mr. Brady had no objection.

Mr. Jensen asked for a motion. Mr. Brady moved to approve Resolution 2017-01 which adopts the proposed Consolidated Fee Schedule. Mr. Smith seconded the motion.

Mr. Davis said he is conflicted about what is in the best interest of SWCAA and the constituents he represents in Lewis County. He said his vote will reflect this conflict.

Ms. Topper asked if it was possible to have the fee proposal sent back to staff and be presented again with options for a longer implementation period. Mr. Jensen said that is possible, but the motion would need to be voted down and a new motion made. Mr. Papish reminded the Board that SWCAA has to adopt a budget by June to be in compliance with state law. Mr. Davis suggested the Board could hold a special meeting if needed. Mr. Jensen said the motion needs to be voted on, and if passed amendments can be introduced. Mr. Smith expressed concern with delaying the process. Ms. Canaday pointed out the proposal was presented in September 2016 and the information is not new.

Mr. Jensen asked for a vote on the motion. Mr. Brady, Mr. Smith, Ms. Canaday, Mr. Shumaker, Mr. Hamlin and Mr. Jensen voted for the motion. Mr. Jackson, Ms. Quiring, Ms. Topper, Mr. Gardner, and Mr. Davis voted against the motion. Motion passed.

Mr. Jensen said if there is a request to change the motion the information needs to be sent to Mr. Papish before the next meeting. Mr. Jensen said at this point the motion has been passed, and there are no motions to make changes, or any amendments.

Ms. Topper wanted the record to reflect she was supportive of the fee increase, however, she also feels more analysis is required.

Mr. Brady asked to be excused from the meeting. Mr. Jensen approved his request at 3:41.

Mr. Jensen opened discussion on the proposed rule changes and recognized Mr. Papish. Mr. Papish said the Southwest Clean Air Agency's fees are currently contained in many different SWCAA regulations which can make it difficult for affected parties to find applicable fees. It also creates an administrative burden for SWCAA when fees need to be updated. The proposed rule revisions remove fees from the individual rules and instead establishes a process for the adoption of a Consolidated Fee Schedule by the Board of Directors. On March 16, 2017 SWCAA posted notice on its website and mailed letters to well over a thousand affected parties including all registered and permitted sources and cities and counties within SWCAA's jurisdiction. The letter solicited comments on SWCAA's fee proposed rulemaking. SWCAA also published notice of the proposed rule revisions in the Washington State Register in accordance with RCW 34.05.320, the local newspaper of each affected county, and held a public information meeting on April 11, 2017.

After conducting extensive outreach SWCAA received only one written comment. The comment came from the Washington Department of Ecology noting a small error in the rule language. The identified error has been corrected in the rule proposal. The proposed rule revisions amends SWCAA 400, 425, 476,491,492,493, and 802.

Mr. Jensen asked for a motion. Mr. Hamlin moved to adopt the proposed rule revisions in Attachment C. Mr. Canaday seconded the motion. Mr. Jackson voted against the motion. Motion passed.

Mr. Jensen opened discussion on the decision of cost of living wage adjustments for Fiscal Year 2017/2018 and recognized Mr. Papish. Mr. Papish explained a decision on SWCAA's employee cost of living wage adjustments is one of the early budget decisions that must be made prior to submitting the proposed Fiscal Year 2017/2018 Budget for Board approval. The proposed Fiscal Year 2017/2018 Budget will be presented to the Board of Directors for approval at the June Board meeting. The Consumer Price Index figure based on calendar year 2016 for the Portland/Vancouver area is 2.1%. This results in a total dollar amount increase of \$20,925 based on eligible salaries. Other options include: (1) Approve a cost of living figure other than the Portland/Vancouver CPI; or (2) Decide to not provide a cost of living adjustment.

Ms. Quiring asked for clarification if the \$20,925 is representative of the financial impact on the agency. Mr. Papish said this is 2.1% of salaries and represents the impact to the agency.

Mr. Davis asked what the CPI range is used for this percentage. Mr. Papish said it is the 2016 calendar year for the Portland/Vancouver area.

Mr. Jensen asked for a motion. Ms. Topper moved to approve a 2.1% cost of living wage adjustment for eligible employee wages effective July 1, 2017. Mr. Smith seconded the motion. Motion passed.

Mr. Jensen opened discussion on review of merit pool for Fiscal Year 2017/2018 and recognized Mr. Papish. Mr. Papish explained in May of 2016 the Board tentatively approved a 1.5% Merit Pool with the opportunity to adjust or reconsider the approval at this Board meeting. Merit Pool funds would be allocated based on annual performance evaluations and go into effect on July 1, 2017. A 1.5% Merit Pool based on Fiscal Year 2016/2017 eligible salaries is equal to \$10,417. SWCAA has not utilized an automatic step pay increase system used by many government agencies since implementing the merit pool concept. Other options include: (1) Approve a Merit Pool in an amount other than 1.5%; or (2) Decide to not approve a Merit Pool.

Ms. Quiring asked if staff receives an annual performance evaluation. Mr. Papish responded that all staff receives an annual performance evaluation.

Mr. Jensen asked for a motion. Mr. Shumaker moved to approve a 1.5% merit pool for salary increases to be allocated to staff based on annual performance evaluations to become effective July 1, 2017. Mr. Hamlin seconded the motion. Motion passed.

Mr. Shumaker asked if the amount is actually a motivator for performance since it's so small. Mr. Papish responded that staff is very concerned about their scores and this method is motivating to staff. Mr. Shumaker asked if it's always been 1.5%. Mr. Papish said this is the amount of the pool during his tenure, but it has gone up and down in the past.

Mr. Jensen opened discussion on whether to tentatively set a merit pool for Fiscal Year 2018/2019 and recognized Mr. Papish. Mr. Papish explained SWCAA's longstanding practice has been to use a merit system for salary increases along with CPI adjustments instead of using a step system for raises. SWCAA's policy is to announce the potential Merit Pool amount to staff in advance of the award. If the Board of Directors approves a tentative merit increase pool of 1.5%, based on eligible employees it will cost approximately \$10,635. The final decision to distribute these funds will be made by the Board next spring when more information will be known about the 2018/2019 budget. The Board of Directors will be able to adjust this number when a decision will be made about any CPI salary adjustment. Other options include: (1) Approve a tentative Merit Pool in an amount other than 1.5%; or (2) Decide to not approve a Merit Pool.

Mr. Jensen asked for a motion. Mr. Smith made a motion to tentatively approve a 1.5% merit pool for salary increases to be allocated to staff based on annual performance evaluations in 2018. The funds are to be awarded at the end of next fiscal year (i.e., July 1, 2018) and this decision will be reviewed prior to adoption of the 2018/2019 budget. Ms. Canaday seconded the motion. Motion passed.

Mr. Shumaker suggested the board consider a higher merit pool in future years.

Ms. Quiring asked if the merit calculation includes salaries at the top of their range. Mr. Papish said the calculation does not include those at the top of the range.

Executive Session

Mr. Jensen opened discussion on the performance evaluation of the Executive Director. Mr. Jensen asked for the Board to go into Executive Session for the purpose of performing the Executive Director's performance evaluation. He said the Executive Session will be utilized for discussion related to the performance evaluation in accordance with RCW 42.30.10(1)(g). Any salary adjustment or other decision will be made during the open public meeting following the Executive Session. He requested Mr. Papish and the general public to leave during the Executive Session which he estimated would begin at 4:01 and last for 15 minutes.

Mr. Jensen reconvened the general meeting at 4:16 and opened the discussion for Board member comments. Mr. Jensen stated that Mr. Papish was doing a great job and was good for the agency and there was no one on the Board who didn't think so.

Ms. Canaday said she was part of the Board when Mr. Papish was hired and she has not been disappointed. She added that working with Mr. Papish has been wonderful and he has surpassed expectations in his position.

Ms. Canaday moved to approve an exceptional performance evaluation rating of the Executive Director and therefore approved a 2.1% CPI and 1.5% merit salary increase for the Executive Director to be effective July 1, 2016. Mr. Hamlin seconded the motion. Motion passed unanimously. Mr. Jackson abstained as a new member.

Mr. Papish expressed his appreciation to the Board.

Control Officer Report

Mr. Papish offered to answer any questions in the Control Officer Report.

President Trump Revokes Final Determination to Retain LDV GHG Emission Standards for MYs 2022-2025 with Support of Auto Industry and Opposition from States (March 15, 2017) – President Trump traveled to the American Center for Mobility in Detroit to announce his decision to revoke the Obama Administration's January 12, 2017 Final Determination to retain greenhouse gas (GHG) emission standards for Model Years (MY) 2022 through 2025 light-duty vehicles (LDVs). The following week, the State of California filed a motion to intervene in the litigation to defend the January 12, 2017 Final Determination. The New York State Attorney General Eric Schneiderman said he too would file a motion to intervene, and also lead a coalition of states in opposing President Trump's action. <https://www.whitehouse.gov/the-press-office/2017/03/15/remarks-president-trumpamerican-center-mobility-detroit-mi>, <https://www.epa.gov/regulations-emissionsvehicles-and-engines/midterm-evaluation-light-duty-vehicle-greenhouse-gasghg#final-determination>.

Seventeen House Republicans Introduce Climate Resolution (March 15, 2017) – A group of seventeen House Republicans introduced a resolution calling on Congress to “address the causes and effects of measured changes to our global and regional climates, including mitigation efforts and efforts to balance human activities that have been found to have an impact.” Among other things, the resolution appeals for a “fact-based” approach to environmental and economic stewardship, acknowledges an increase in harmful impacts due to more frequent heat waves, extreme precipitation, wildfires and water scarcity, cites a 2014 Department of Defense Study that called climate change a “threat multiplier” and notes the risk of significant economic harms if climate change is not addressed. Representatives Elize Stefanik (R-NY), Carlos Curbelo (R-FL) and Ryan Costello (R-PA) served as the resolution’s main sponsors. For further information: http://www.4cleanair.org/sites/default/files/Documents/House_Environmental_Stewardship_Resolution.pdf

Volkswagen Pleads Guilty to Criminal Charges in Emissions Cheating Case (March 10, 2017) - Volkswagen has pled guilty to federal criminal charges that it installed software in its 2.0- and 3.0-liter diesel vehicles to manipulate emissions testing results. As part of a plea agreement, the company agreed to accept a \$2.8 billion criminal fine. Though the agreement notes that Volkswagen could have been subject to fines as high as \$34 billion under federal guidelines, prosecutors recommended the lower total to reflect Volkswagen’s cooperation with the investigation and the company’s separate payments to settle consumer claims and to remediate NOx emissions. Volkswagen has already agreed to pay \$1.5 billion dollars to settle civil claims related to the emissions cheating. In the criminal plea, filed in the United States District Court for the Eastern District of Michigan, Volkswagen admits that the company made false statements in filings required by the Clean Air Act, took steps to conceal its false statements and used those false statements as the basis to import and sell its automobiles in the U.S. For further information: http://www.4cleanair.org/sites/default/files/Documents/United_States_v_Volkswagen_ED_Mich_Plea_Agreement_3-10-17.pdf

Air Pollution Kills 570,000 Young Children Annually, World Health Organization Reports (March 6, 2017) – Nearly 570,000 children under the age of five die each year from respiratory infections and other conditions attributable to indoor and outdoor air pollution, according to the World Health Organization (WHO). The organization’s findings are published in a report titled “Don’t pollute my future!” The impact of the environment on children's health. According to WHO, household air pollution from exposure to smoke from cookstoves, ambient air pollution, and second-hand tobacco smoke pose the most significant respiratory risks to children. 92% of the global population, including billions of children, live in areas with ambient air pollution levels that exceed WHO limits. “Children are especially vulnerable to environmental threats due to their developing organs and immune systems, smaller bodies and airways,” says WHO. The report was released in conjunction with a book titled inheriting a sustainable world? Atlas on children’s health and the environment. In the book, WHO reports that the deaths of 1.7 million children under five – comprising a quarter of all deaths of young children in 2015 – were attributable to environmental conditions such as polluted air and water, second-hand smoke and lack of adequate hygiene. For further information: <http://www.who.int/ceh/publications/don-t-pollute-my-future/en/>

OMB Proposes Huge Cuts to EPA Budget and State/Local Grants (February 28, 2017) – The U.S. Office of Management and Budget (OMB) has provided EPA with the FY 2018 budget “passback,” which outlines a series of substantial and expansive proposed cuts to the agency’s budget, including a 30- percent reduction in state and local air grants from FY 2017 levels, a 24- percent cut to EPA’s overall budget and a decrease of 19 percent to staffing levels at EPA. In addition, the passback eliminates 38 significant environmental programs. The 23-page document details funding levels for EPA’s programs and includes the following provisions, among many others: \$159.5 million for state and local air quality management grants (Section 103/105 grants), which is a 30-percent reduction from the FY 2017 level of \$227.8 million; \$6.16 billion for EPA’s overall budget, which is a 24-percent reduction from the FY 2017 level of \$8.24 billion. This proposal will need to pass through congress before it would become effective.

Mr. Shumaker asked if the cuts are overall budget or if they are program based. Mr. Papish responded several program cuts and/or delayed are being proposed.

Study Points to Asian NOx Emissions for Western U.S. Background Ozone (March 1, 2017)

– A study published in the journal Atmospheric Chemistry and Physics has concluded that emissions of nitrogen oxides (NOx) from Asia have contributed to increases in background levels of ozone in the western United States. According to the study, from 1990 to 2014, emissions of NOx from Asia have tripled, undercutting the benefits from 50-percent decreases in NOx in the U.S. The study states, “[w]e conclude that the increase in Asian anthropogenic emissions is the major driver of rising background O3 over the WUS [western U.S.] for both spring and summer in the past decades, with a lesser contribution from methane increases over this period.” Additionally, the study found that NOx reductions in the eastern United States have “alleviated” the ozone build-up during heatwaves in 2011 and 2012. The study concludes, “a global perspective is necessary when designing a strategy to meet U.S. [ozone] air quality objectives.” For further information:

<http://www.4cleanair.org/sites/default/files/Documents/atmos-chem-physicsstudy.pdf>

Board Policy Discussion Issues

None.

Issues for Next Meeting

- A. Public Hearing.
 - 1. As Necessary.
- B. New Business/Unfinished Business.
 - 1. Approval of Fiscal Year 2017/2018 Budget – June
- C. Board Policy Discussion Issues.
 - 1. As Necessary.
- D. Meeting Date and Location.
 - 1. June 1, 2017 at 3:00 p.m. Southwest Clean Air Agency, 11815 NE 99th Street, Vancouver, Washington.

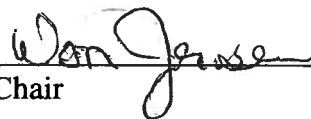
The next Board of Directors meeting will be held on June 1, 2017 at 3:00 p.m., Southwest Clean Air Agency, Vancouver, Washington.

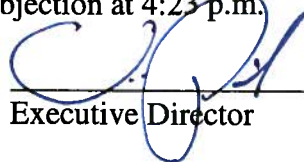
Board Meeting Attendance:

JURISDICTION	J 2017	F 2017	M 2017	A 2017	M 2017	J 2016	J 2016	A 2016	S 2016	O 2016	N 2016	D 2016
Clark County	0	+	0	C	+	+	C	+	+	+	+	C
Cowlitz County	+	+	+	C	+	0	C	+	0	+	+	C
Lewis County	+	+	0	C	+	+	C	+	A	+	0	C
Skamania County	+	+	+	C	+	+	C	+	+	+	+	C
Wahkiakum County	0	+	A	C	+	+	C	+	+	0	+	C
Cathlamet	+	+	+	C	+	+	C	0	0	+	+	C
Centralia	+	+	+	C	+	+	C	+	0	+	+	C
Longview	+	+	+	C	+	+	C	+	+	+	+	C
Stevenson	+	+	+	C	+	0	C	+	+	+	+	C
Vancouver	+	+	+	C	+	0	C	+	+	0	0	C
Member-At-Large	+	+	+	C	+	+	C	+	+	+	+	C

+ = regular member present; 0 = unrepresented; A = alternate present; C = cancelled meeting

Mr. Jensen adjourned the meeting without objection at 4:23 p.m.


Chair


Executive Director